



Omegas of Charlotte
Omega Psi Phi Fraternity, Inc.
 3301 Statesville Avenue
 Charlotte, North Carolina 28206
 704/373-1971

RENTAL APPLICATION – Please write legibly or type application information.

Applicant _____

Address _____

Telephone _____ Alt Telephone _____

Purpose for Rental _____

Date for Rental _____ # of Attendees Expected _____

Rental Time _____ From _____ Until _____

Areas Needed _____

Equipment Needed _____

Use of Alcoholic Beverages Yes No Guests: Adults Only Adults & Children

GENERAL RENTAL RULES

1. A \$25.00 fee will be charged if the lessee is more than an hour late for the set-up or clean-up meeting with the Housing Staff.
2. All decorations and/or equipment furnished by the lessee must be removed from the Chapter House no later than one day after the event, unless otherwise agreed upon by the Housing Manager.
3. No set-ups (ice, cups, mixers, or bartender) will be furnished by management, except by special arrangements.
4. The number of persons at the facility at any one time cannot exceed 150, which is the maximum capacity.
5. The lessee will be responsible for security, when deemed necessary by the Housing Committee or the designated person at the time of the agreement.
6. Rental fee is \$700.00*. One half of the rental fee must be paid at the signing of the agreement in cash, money order, or cashiers check. The balance must be paid one week prior to the event, in order to guarantee use of the facility. One half of the amount paid will not be refunded in the event of cancellation.
7. The lessee will be responsible for security when deemed necessary by management.
8. **Due to ABC regulations all renters must be 30 years of age. No events hosted for minors are allowed.**

*Note:

We will waive \$100 if the facility is returned clean. A discount applies to all financial Brothers of Pi Phi Chapter

The undersigned herewith acknowledge that they have read and understand the General Rental Rules and agree to be in compliance.

This the _____ day of _____.

 Lessee Signature or Designated Representative

 Omega of Charlotte
 Housing Manager/Housing Committee Designee